

West Campus Library Group Study Room Policies

West Campus Library only has group study rooms; individual study rooms can be found at Evans Library. Group study rooms are available for use by current Texas A&M University students, staff, and faculty for academic activities (i.e. studying for a class, course related projects, research). The following guidelines are intended to make study rooms available to all guests in the fairest manner possible. Any questions regarding room reservations and availability should be directed to the first floor desk.

Note: These rooms are NOT set up for or intended for interviews.

Group Study Room Guidelines

- Group Study Rooms are intended for 2 or more people involved in a collaborative academic activity.
- Group Study Rooms are **NOT** intended for non-academic or non-affiliated group meetings. Examples include sorority/fraternity activities, University organization or club activities, community activities, etc. **Use of the rooms for these purposes may result in forfeiture of the room.**
- Group Study Rooms are [available for reservation](#) up to a week in advance. The maximum length of a **single** reservation is **3 hours** & the number of reservations is **unlimited**.
- Booking **2 or more rooms** concurrently is not allowed.

Group Study Room Check In Policy

- At least **2** group members must check in at the **Service Desk** in order to keep a **reservation**.
- The earliest that group members can check in is 15 minutes prior to the start of the reservation and the latest is 30 minutes after the start of the reservation.

A reservation will be cancelled if 2 members have not checked in at the Service Desk 30 minutes after the start of the reservation. The reservation will be cancelled including all subsequent contiguous reservations.

Room Amenities

Chairs, writing surface, and electrical outlets. Large monitors with wireless screen-sharing capabilities are available in several rooms. Wireless Internet Access is available throughout the library. Markers and erasers are available at the front desk. Please clean up after yourselves. Protect your belongings; do not leave items **Unattended**.

The Library reserves the right to limit future study room use if the system is abused.