Deliveries will be scheduled in a way to balance fairly the intake of medical and general academic collections from the various contributing libraries, taking into account the libraries’ readiness to send material and resource commitment in providing item record processing and shipping.

Shipment schedules will be arranged on a fiscal year, quarterly basis by the Director of JLF in coordination with the various contributing libraries, defined as the following:

**December (2015) through February (2016) (No additional shipments are being accepted this quarter)**
- January 5\(^{th}\), 2016 University of Texas-Austin (10 pallets)
- January 19\(^{th}\), 2016 Texas A&M University – College Station (10 pallets)
- February 2\(^{nd}\), 2016 Texas Medical Center – Houston (24 pallets)
- February 16\(^{th}\), 2016 University of Texas-Austin (10 pallets)

**March (2016) through May (2016) (No additional shipments are being accepted this quarter)**
- March 1\(^{st}\), 2016 (10 pallets) Texas A&M University-College Station
- March 28\(^{th}\), 2016 (10 pallets) University of Texas - Austin
- April 11\(^{th}\), 2016 (10 pallets) Texas A&M University-College Station
- April 25\(^{th}\), 2016 (10 pallets) University of Texas - Austin
- May 2\(^{nd}\), 2016 (10 pallets) University of Texas – El Paso
- May 9\(^{th}\), 2016 (10 pallets) University of Texas – El Paso
- May 16, 2016 (10 pallets) University of Texas - Austin
- May 31st 2016 (10 pallets) Texas Medical Center - Houston

The schedule will be “set” 45 days prior to the first shipment for that quarter. (This scheduling model will be assessed for changes on an annual basis). If you are a participating library and would like to organize a shipment of items to the facility please contact the Director of the Joint Library Facility, Wyoma vanDuinkerken.