Deliveries will be scheduled in a way to balance fairly the intake of medical and general academic collections from the various contributing libraries, taking into account the libraries’ readiness to send material and resource commitment in providing item record processing and shipping.

Shipment schedules will be arranged on a fiscal year, quarterly basis by the Director of JLF in coordination with the various contributing libraries, defined as the following:

**March (2018) through August (2018) (No additional shipments are being accepted this quarter) UPDATE**

- March 5, 2018 University of Texas San Antonio (all items on lists)
- April 2, 2018 (20 pallets) University of Texas - Texas Medical Center Library
- April 23, 2018 (10 pallets) University of Texas - Texas Medical Center Library
- May 14, 2018 (20 pallets) Texas A&M University - College Station
- May 28, 2018 (10 pallets) University of Texas – Austin
- May 28, 2018 (10 Pallets) Backfiles Texas A&M University – Medical Science Library
- June 25, 2018 (7 Pallets) University of Texas - Texas Medical Center Library
- June 25th, 2018 (1 Pallet) Baylor Health Science Library - Dentistry
- July 9, 2018 (10 Pallets) Texas A&M University - College Station
- July 23, 2018 (10 Pallets) Backfiles Texas A&M University - College Station
- July 30, 2018 (10 Pallets) Available
- August 20, 2018 (10 Pallets) Backfiles Texas A&M University - College Station

The schedule will be “set” 45 days prior to the first shipment for that quarter. If you are a participating library and would like to organize a shipment of items to the facility please contact the Director of the Joint Library Facility, [Wyoma vanDuinkerken](mailto:Wyoma.vanDuinkerken@utexas.edu).