How to submit a request to add a Patent to your profile

You may submit a request to add a patent publication to your public profile page. Once approved, it will be displayed on your public profile page (as shown above) To do this, please follow the steps listed below.
1. Locate and click the “EDIT MY PROFILE” button to the right of the main tabs on the Scholars@TAMU homepage.

2. Locate the Publications/Patents in the middle of the Scholars@TAMU main section bar. Click the Add Item button. A dialogue box to submit a request to add a publication should appear.
3. Select **Add Publication Citation** button. A new dialogue box should appear.

4. From the **Type of Publication** drop-down list, select Patent.
5. A new dialogue box to add details about the patent should appear
   a. for the Title field, enter the title of the patent
   b. for the Abstract field, enter the an abstract about the patent if available
   c. for the Publication Date field, enter the patent’s publication date
   d. for the Enter at least one URL:
      d-1. for the Institutional Repository URL field, enter the document’s repository institutional URL
   e. for the Publisher URL (or other) field, enter the publisher’s url or any other URL
   f. for the Patent number field, enter a patent number

6. When you’re finished entering all required fields, click on the Submit Request button