

SAC Agenda/Notes

Date: April 9 2024; 1pm CT

Location: 204A and via Zoom

Staff Advisory Council Agenda with Notes

SAC Members Present:

Agenda Items

Updates from Julie

Marketing is now back in the Libraries in Workday

Tina is reporting to Bonnie

Moving forward with hiring a graphic designer

Marketing is on the way to Galveston to start working collaboratively

Talking with Shaun at Qatar- still many talks with how to move forward - continue to offer support to Qatar as they wind down

Hamad Bin Khalifa University

Space planners- working with University Architect-holistic space planning with University - prioritizing academic partners (including Academic Success Center and their needs plus Disability Services using OAL lab space in BLCC)

Scantrons being given out at AskUs locations- looking to phase out scantrons at University soon

Continue to hire- appreciate all the hard work - exciting - each new position - more and more applicants - good candidate pools

[Friends of the Libraries](#) - many projects they have funded- funding AV Film assessment project - seeing what we might send off for digitization - funding three students - already gone through 1200 items

Also providing some funding for testing furniture options- gives us flexibility to help meet diverse student needs like exams or interviews- plan to test at BLCC

Also funding 150th Projects - Krista is leading Libraries planning group, Julie is leading University planning group

Don't have timeline for 2nd floor of Medical Sciences Library

Appreciate folks participating in the Live Pulse Surveys- looking at the information

Looking at communication strategies - townhall is the first thing we might make changes to

We are using the information from the surveys to adjust and make changes

Elections, Nominations, and Timeline - Alyson Vaaler
2024 Elections Document

Guidelines Updates - Krista

Gone through guidelines - found sections that no longer align with where we are at now

- Membership changes
- Promotion Evaluations Procedure should be a stand alone documents

[TAMU Libraries Staff Guidelines.docx](#)

[Staff Advisory Council "QUICK" Feedback Form](#)

(short link: <https://forms.office.com/r/ZhKbvMeWMX>)

USC Elections - no later than end of April

Staff mentorship training academy

Committee is hoping no parking pass fee increase - hoping Board of Regents agrees

Interviewed candidates - Chief Compliance Officer

Getting candidates for Chief Executive Officer

JED steering committee

USC member on Sesquicentennial

Share the road marketing campaign