How to add a Courses to your profile

You may add courses to your public profile page (as shown above). To do this, please follow the steps listed below.
1. Locate and click the “EDIT MY PROFILE” button to the right of the main tabs on the Scholars@TAMU homepage

2. Locate the Courses in the middle of the Scholars@TAMU main section bar. Click the Add Course button. A dialogue box to add details about the course should appear
3. Fill out the Course dialogue box
   a. For the **Add a Course** field, you search for the course name
      i. enter in the department abbreviation and course number together without a space (e.g. STAT211)
      ii. select the appropriate course from the drop down list of options
   b. For the **Instructor Role** field, type in your role
      i. e.g. Instructor
   c. For the **Year** field, enter the academic year in which the course was taught
4. When the Course dialogue box is complete, click the **Add Course** button at the bottom of the window
5. A browser notification confirming that your class has been added should appear. In addition, your entry should appear under the **Course** tab.